



THE SCORE

April 2020

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BOARD OF DIRECTORS:

Chair:

Colin Jacobsen

Secretary:

Tamara Jacobsen

Treasurer:

Laurie Reid

Membership Administration:

Gautam Rakhit

Operations/Maintenance:

Peter Forster & Dave Munro

Public Relations:

Kyle Reid

Youth Programs:

Tamara Jacobsen

Director at Large:

Paul Meyer

Club Pro:

Jacques Joyal: 604 741 7858

COMMITTEES:

Website:

New Member Mentorship:

Friedl Brudermann, Karen Bozak,

Laurie Reid, Cindy Ross
& Donna Stevenson

Newsletter/Advertising:

Anne Elliott

Karl Jung

Club Cleaning:

COURT BOOKING:

www.srctennis.ca

CLUB PHONE NUMBER:

604 885 7770

Hello to everyone, we hope you are all keeping well and living with the new normal of social distancing. Many of you are at home and spending time in the garden, catching up on household projects and finding creative ways of exercising. We are now considering doing a limited opening with some strict guidelines if people still want to play until things get more back to normal.

Limited re-opening of the Club

- The board has been in constant discussion over an appropriate time to do a limited re-opening of the club. Currently, the date has been delayed until May 12, in hopes of gathering members who have not yet volunteered this spring to assist with appropriate cleaning and disinfecting of the club. The board participated in the Tennis BC Zoom meeting that took place on Thursday, April 30. At this meeting, Tennis BC stated that they would like to see BC tennis clubs open in unified manner, with a collaboratively-approved set of guidelines. If you can help to assist in cleaning the Club, would you please contact Tamara Jacobsen by text or email ([604-740-1078](tel:604-740-1078) / tkforsyth@gmail.com) to let her know who, what, when - including time of day. We need to work together to maintain physical distancing while we do this. Thank you!

Winners of the 2020 Brudermann Cup



- Congratulations to Friedl Brudermann & Guatam Rakhit for winning this year's Brudermann Cup as well as runners up Jock McPhedran & Peter Forster for placing 2nd place!

Thank you to everyone who participated in making this year's event another success! Please see attached photos for winners

Leaving and new board members

- Thank you to Tammy Hartmann for all of her contributions (organizing socials and promoting Doodle) and welcome Paul Meyer who will be filling her vacancy.

We now have Wi-Fi

- The SunCoast Tennis club now has wi-fi available to all members in the building! Login info will be available to all members shortly after we officially re-open

Volunteer hours

- We are no longer requiring members submit their volunteer hours through our website. If you do not wish to enter the building to put your hours onto the calendar in the kitchen, members can email their hours to Tamara Jacobsen at tkforsyth@gmail.com listing what they have done. Contact Tamara if you would like to volunteer, but are unsure as to what to do!

Doodle Play

- We are now utilizing the online platform Doodle to allow players to find other players. This will be suspended until we are fully re-opened and the link can be found on our website and will be emailed out every month.

Spring Clean up

- We'd like to thank all those who volunteered to help spruce up our club for the Spring Clean-Up. Everything looks so much better! Volunteers: Rod McColl, Barry Kaufmann, Don Walters, Keith Barker, Tony Greenfield, Vern Geisbrecht, Karl Jung, Friedl Brudermann, Darlynn Gehring, Greg Gehring, Lorelei Shearer, Cameron Kuc, Adele Wood, Kevin Wood, and Donna LeMessurier.

Brudermann Cup

Winners



Runners Up





COMMUNITY INDOOR TENNIS

6000 Lighthouse Ave, Sechelt BC V0N 3A5
www.srctennis.ca

BOARD MEETING MINUTES Tuesday, March 17, 2020

- 1) **Call to Order: 5:00** (Note – meeting from homes with GoToMeeting)
 - a. Present: Colin, Gautam, Laurie, Kyle, Peter, Dave, Tamara
 - b. Regrets: Tammy Hartmann sent word she is stepping down
 - c. Guests:
- 2) **Approve and Accept Agenda:** Laurie/Kyle: Carried
- 3) **Approve and Accept Minutes from February 7, 2020:** Tamara/Kyle: Carried
- 4) **Old Business:**
- 5) **Chair Report: Colin**
 - a. Tammy Hartmann has stepped down from the Club for personal reasons
 - b. Loans: Colin connected with Friedl and Berndt
 - i. Both are okay with refinancing an external loan for our mortgage, not extending loan period
 1. Looking at either SCCU or bank to carry a mortgage on our building in order to pay out Friedl and Berndt and reduce our monthly payments; would save close to \$3000/month; same mortgage amount as what we have now
 - a. We are not changing amount owed, instead are extending loans out 9 years beyond 2026
 - b. Ramifications: we don't have authority to borrow money – need membership approval to borrow, a co-signer or different arrangement for pay-out
 - c. Usually 3- or 5-year period for loans
 - d. We would be able to reduce our principle, if we put extra monthly money towards the principle; in 3-5 years, we would be much lower in principle than we are now
 2. Laurie talked to Janice Webb at SCCU; she said that CU would do a loan for us; likely building would come in at \$400k or \$450 at 6% rate (same as what we now have); requires bank to do assessment
 - ii. Talked to Joanne Franks, Corporate Secretary from District of Sechelt to extend our lease for 20 years; suggest we create a two-part response – something about extending lease for 20-year lease, plus a detailed one for District of Sechelt
 1. Colin also started a conversation with Clayton's about taking over our loan in exchange for putting their name on the Club, or possibly co-signing a loan
 2. Jimmy keen to assist us with his connections
 3. **ACTION:** Laurie and Colin to keep in contact with one another, while continuing talks with key people re: remortgaging
 - c. Fundraising – Tabled to March 17th meeting

- d. Maintenance during Club closure in order to comply with insurance criteria; need to check for leaks, heat, continue with decontamination = ACTION: Kyle to publish a schedule to members on website to 'pick a day' to check the Club, and let members know to please continue their current cleaning/maintenance jobs
- e. Need to extend newest membership to cover time not being allowed to play due to COVID 19; ie. Elena just registered for a 3-month membership and immediately found out the Club was closing; her membership won't begin until she can play (COVID 19 pandemic lifted)
- f. Cameron Kuc interested in helping the Club with promotions => ACTION: Kyle has met with him briefly and will continue to dialogue

6) Finance Report: L. Reid (Cash Flow attached)

- a. Brudermann Cup brought in \$165 (one member still to pay \$15), yet we spent \$169.10, as we also purchased a case of tennis balls. (Note: we bought 3 cases of balls on a Costco sale to have on hand for this and future tournaments this year.)
 - i. ACTION: Laurie will create a budget for tennis balls and tournament extras for the year: 'snacks/drinks'; all expenses for events to be approved in advance by Board; set the price to allow \$100 to go to the Club
- b. Nigel the youth Coach was paid \$160 from RBC Youth account
- c. Colin and Laurie looking into remortgaging the building at SCCU
 - i. To have the building professionally appraised will be about (?) \$2-3k
 - ii. The CU will loan up to 60% of the building appraisal
 - iii. The intent is to have a longer amortization, so we have lower monthly payments.
- d. Membership and dues are our biggest cash flow; we need to keep all the new members, as well as attract a few more. Would like to lower the rates to \$600-\$700 per year => depends on remortgaging
- e. Agreed to lower the building temperature during this time of Club closure
 - i. Hydro continues to be high 4 figures. Heat is set at 10 degrees currently; reduce the heat to 5
 - ii. Still in discussion with Fortis BC about getting a line into the Club
- f. Received first \$100 from coaching fees from Jacques' and Darren's Doubles Tennis Clinic; they gave the Club 25% from their fees.
 - i. Would like to know what to expect in terms of revenue from coaching and receive an audit that lets us know details.

7) Membership Report: G. Rakhit

- a. Results of discussion with members regarding late fee - Tabled
- b. Three new junior members joined the Club between Feb 18 and March 17, initiated by Jacques (he's asking his lesson participants to join the Club)
 - i. New Juniors: Nicole Night, Mackenzie Knight, Simon Robinson
 - ii. Juniors given permission to book courts, but not during prime time
 - iii. The parents of the Wang Junior members have also paid guest fees to be present
 - iv. Need to address youth members under the age of 15 who come in to play without another adult member present (insurance and bylaws state we must always have a member present); ACTION => Gautam, and Tamara liaising with Jacques, need to make all the criteria (restrictions) clear to youth and their families under the age of 15; need revision to Manual to clarify 'Adult' Member vs 'Youth Member' information (currently unclear)
- c. One brand new, 3-month, adult trial member - Elena Kovski
- d. March 17 deposit of \$965.20 from new memberships; \$313 from Elena, some from Brudermann Cup, some from Jr. memberships and some from doubles clinic
- e. Membership list has been updated on website

- f. Club booking list of Active and Non-Active members updated, so that only Active, paid members appear on the list (need to add Richard Spence to this list, as he has a lifetime membership due to forgiving \$17,000 loan and donating cost for concrete)
- g. Membership Statistics:

Member Types		
SI - Single	17	17.0%
C - Couple	7	7.0%
SS - Senior Single	26	26.0%
SC - Senior Couple	24	24.0%
SO - Social	5	5.0%
FJ - Family Junior	0	0.0%
J - Junior	9	9.0%
COACH - Coach	2	2.0%
T - Trial	1	1.0%
SU - Summer	0	0.0%
Winter - Winter	0	0.0%
Weekend family	3	3.0%
Int = Intermediate	6	6.0%
Total	100	
Active	93	

8) Communications Report (Marketing, Media and Promotions): Kyle

- a. Updates to Website
- i. Included Doodle Link
 - Membership only at this time
 - Currently public play is only during winter months = if we were to designate a 2-3 hour Doodle time for winter months, it would assist Karen and Karl with knowing in advance if there are players; **ACTION** – Kyle to discuss with Karen and Karl to explain benefits of working with Public Play next winter through Doodle
 - ii. Update or remove newsletter/minutes/volunteer tracking/public play on website = the last Newsletter was posted was 2018; we either do this monthly or remove them entirely; **ACTION**: Kyle will clean up website
 1. We offered last year to put Newsletter only on website, but received a lot of push-back from members – so it's back on email as well
 2. Remove volunteer tracking from website and let members know that we are back to putting their volunteer hours on the calendar; **ACTION**: Kyle to let members know that volunteer hours being removed from website, and **FUTURE ACTION**: Kyle to revamp the website, as he has time, to make it easier to access
 3. Tammy put up hard copy calendar in the Club for purpose of showing all events; with internet coming, we could have a screen showing all the things happening in the club
 - a. Move current calendar to entranceway
 4. Kyle will compile a list of things that are being updating for board to discuss at next meeting
 5. In the past, there was a one-time a \$100 fee to join the Club and sign a membership form; if Darren wants to continue coaching, he needs to sign on; **ACTION** – Tamara will talk to Darren to explain
- b. Social Media update
- i. Appropriate use for information regarding public/membership
 - Ex. April Mixed double tournament

- ii. **ACTION:** board members to send Kyle info they want posted
- c. Newsletter
 - i. How to get information to Anne
 - ii. Monthly/bi-monthly/quarterly? **ACTION:** Kyle will talk to Anne about setting regular date for monthly Newsletter

9) Social Programs/Events/Tournaments Report: Tammy/Laurie/Tamara

- a. Doubles Clinic results – Laurie
 - i. Great success; only criticism might have been too long
 - ii. Jacques and Darren Causen put on an excellent clinic; would like to do this regularly
- b. Tournament following Doubles Clinic on March 1st
 - i. Darcy sent email: didn't occur as players too tired after 2-hour session; either shorter lessons followed by short tournament, or skip tournament idea in future; also look at 1.5 hour tennis lessons instead of 2-hour
- c. Brudermann Cup results – Tamara
 - i. 12 players, 3 groups
 - ii. Friedl and Gautam 1st place; Peter and Jock 2nd place
- d. Update on 'SRC Spring Fling 2020' Mixed Doubles Tournament – April 24 after work until April 26 – Darcy to organize => Tammy has the poster ready, but with current situation (COVID 19) and medical advice to limit social interaction except for emergencies, the tournament has been postponed indefinitely
- e. Doodle check-in - The Doodle has been relatively quiet the past month. Factors: several members away on vacation and current COVID-19 situation
- f. Monthly Social (Live Ball/King's Court/Potluck) – on hold for now
- g. Discussion about organizing monthly clinics that was TABLED from last meeting; on hold for now
- h. Annual major fundraiser tournament with goal of bringing revenue to the Club – ideas; strike a committee to forward ideas – **ACTION:** Gautam will initiate subcommittee; bring any updates to next meeting

10) Tennis Programs/Liaison: T. Jacobsen / Jacques Joyal

- a. Kinnikinnick 'Passion Block- Tennis' lessons: January-February = last session March 6; 6 lessons altogether
- b. Heads up reminder: Youth Lessons planned for after Spring Break -> on hold for now
- c. FYI - Jacques and Darren open to providing more private and group lessons and clinics; together and separately; Bob Excell has also stated continued interest
- d. Summer Camp – August Youth camp at Club; likely the 2nd week of Aug if CoVid 19 pandemic has ended
 - 1. FYI - July outdoor camp is always held in Gibsons
- e. Board emails regarding concerns over Carona virus:
 - i. March 2 – 7 emails to/from board and Louise Biggar regarding putting bleach solution spray bottles in the Club after receiving information regarding cleaning, disinfecting and protecting against spread of CoVid 19
 - ii. March 13 – 13 emails regarding board members' concerns regarding postponing Spring Fling Tennis Tournament => decision: postponed; Tammy contacted Darcy
 - iii. March 14 – texts and phone call from Jacques; follow-up letter sent to members reminding them of SCRD Youth Tennis Clinic and private lesson opportunity
 - iv. March 14 - Colin drafted email for all members with Tennis BC and Health Canada recommendations, not shaking hands after play and our "decontamination process" for Club using bleach spray bottles; 14 emails regarding how to send and who should send; Colin sent email
 - v. March 15 – 32* emails regarding board members' concerns regarding youth tennis camp and/or keeping the Club open

- vi. March 15 – letter sent to members regarding canceling the Youth Camp; Jacques contacted SCRD and 8 registered youth
- vii. March 16 – 12 emails discussing letter to be sent to members regarding closing the Club, citing strong recommendations from PM Trudeau and Health Canada about social distancing and closing public places
- viii. March 16 – letter sent to members regarding closing the Club
- ix. March 16 – GoToMeeting invitation sent to board members for March 17 meeting (social distancing)
- f. Question about creating a Jr. Doodle and/or Junior Drop-In for summer -> this would require a student 'employee' through student summer grant money – need to be very clear about what we need and what we fit when applying for grants; Peter piggy-backed off SCMSAR; **ACTION:** Kyle to add to Newsletter: looking for someone to look for and apply for grants
 - i. looking for a grant to hire a student to monitor Doodle; if Nigel is interested, then he could also run lessons; **ACTION:** Tamara to ask Nigel
- g. Coaching role requirements – create sub-committee to work on this?
 - i. Develop a coaching contract – and decide 'who' will/could coach for us
 - 1. Lessons occur in non-prime time sessions (reminded Jacques for Regional District lessons)
 - 2. Require documented evidence of who is taking lessons, how many and when (age groups, number of lessons, lesson skill level, when do these occur)
 - 3. Revenue from lessons?
 - 4. Review and compare coach contract information from other regional clubs => received two contracts where coaches are paid part-time/retainers; not applicable
 - 5. Review Insurance, Liability, CRC requirements

11) Operations and Maintenance Report: Peter

- a. AJ Plumbing was going to give gas quote – they're not getting back to Peter; maybe contact Don Walters instead. – he used to work with us on this; has offered
- b. Communicating with Telus to arrange time to put in modum into back electric room in C-can; piggy-backing off the Cat5 line
- c. Parking lot
 - i. \$200 quote from Darryl Lewis, who filled holes again; may have done it through good will, as he took away a lot of fill
 - ii. Would like a grant to pay for BA Blacktop about getting a proper apron from road to Club
- d. Need to get members into Club to check that nothing is freezing
- e. Outdoor Spring Cleaning – could take advantage of time to scrub and pressure washing algae on outside of club
- f. Check perimeter drain and downspout
- g. Dave will attach blackberries at back of the club
- h. Check to see if there is any rusted metal around club; need to remove

12) New Business:

- a. Sharing Doodle: Tammy offered to continue Doodle while she's here; **ACTION:** Peter will connect with Tammy to find out Doodle maintenance details, so that more than one person can run it; allow for things like people travelling

13) Adjournment: 6:30

Next Meeting: April 21,