



# THE SCORE

June 2020



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## BOARD OF DIRECTORS:

### Chair:

Colin Jacobsen

### Secretary:

Tamara Jacobsen

### Treasurer:

Laurie Reid

## Membership Administration:

Gautam Rakhit

## Operations/Maintenance:

Peter Forster & Dave Munro

## Public Relations:

Kyle Reid

## Youth Programs:

Tamara Jacobsen

## Director at Large:

Paul Meyer

## Club Pro:

Jacques Joyal: 604 741 7858

## COMMITTEES:

### Website:

## New Member Mentorship:

Friedl Brudermann, Karen Bozak,

Laurie Reid, Cindy Ross  
& Donna Stevenson

## Newsletter/Advertising:

Anne Elliott

Karl Jung

## Club Cleaning:

## COURT BOOKING:

[www.srctennis.ca](http://www.srctennis.ca)

## CLUB PHONE NUMBER:

**604 885 7770**

Hello again, here is an update on how our Board is striving in the background to keep things moving ahead for us. They are waiting to get the go ahead to increase tennis play safely in our club. We would also like to give the Board big kudos for working hard to increase the cash flow and help create sponsorship for our club. We are all anxious to be back playing tennis again but with the proper protocols being followed. We attach a new list of protocols to follow as we enter a new phase of these unprecedented times.

## To all SRC Members: JUNE RESTART PROGRAM - "Phase 3", plus announcements 😊

### 1.) ADDENDUM: CHANGES MADE TO PREVENTATIVE AND PROTECTIVE MEASURES (PPM) DOCUMENT

### IN EFFECT: June 22<sup>nd</sup> until further notice

\* This restart is aligned with safety precautions currently in place. We must all continue to "Be Kind. Be Calm. Be Safe," as Dr. Henry says.

We all miss tennis. We miss the exercise and the socializing. We want to 'play safe', but still return to play. Tennis is considered one of the few 'safe' sports to play during this time, but we still need to be vigilant in handwashing, sanitizing all touched surfaces and maintaining 2 metres distance. We understand that maintaining that distance while playing isn't guaranteed, but if we follow all these guidelines, we are following the guidelines set out for us by the province at this time.

The "Preventative and Protective Measures" guidelines are just that: they are meant to prevent the spread and protect each of us. They are based on the Honour System. These guidelines are meant to keep everyone safe while continuing to enjoy tennis. Thank you for understanding that we each need to do our part in order to keep ourselves and others safe.

### At this time all players must:

- All members must sign BOTH the **Preventative and Protective Measures** document and **Waiver, if you have not done so.** (Only need to sign both once). Please leave both on the desk with Guest Book.
- (NOTE: Non-member guests and youth also have Waivers they must sign before playing.)

- Bring sanitizing wipes to tennis with you; thoroughly wipe down all surfaces that have been touched on your way out of the building.
- Ensure that you are healthy, you have not traveled outside BC within the last month and have not been in touch with someone who has traveled outside BC within the last month, or who is ill.
- NOT gather in large groups.

#### **GUIDELINES THAT CONTINUE:**

- Please still arrive dressed and ready to play. No changing at the Club.
- Men's and Women's washrooms will remain closed for health reasons. If you must use a washroom, the all-user/disabled person's washroom is available, but you must sanitize your way out of the room, using your sanitizing wipes on all surfaces touched. We do not have a daily cleaning crew. Do this for yourself and others.
- Members are fully accountable for their guests.
- No spectators in the Club; players only.

#### **CHANGES:**

- Players may bring tennis bags into the building.
- Members may bring guests who reside in BC and who have not traveled outside BC in the past month (30 days).
- Doodle will restart (you will receive an email invitation once it has been reactivated)
- Doubles may play on both courts (Maximum 8 people on the courts at one time)
- We will begin to hold physically-distanced events. In order to bring the 'social aspect' back into tennis, if you wish to socialize with your friends after play, we ask that you bring your own lawn chairs, food, drinks, plates and cutlery and sit outdoors 2 metres apart and a minimum of 2 metres from the entrance/exit to allow the next group to enter/exit. Maximum 4 people in the lounge at any time, socially-distanced. Again, anything you touch, please wipe down afterwards.
- We are looking into the possibility of hosting youth tennis clinics during the summer, limiting clinic registration to 8 youth at a time, 8-12 years old. We will advise members of dates/times that youth will play. We will be looking for volunteers to assist with sanitizing the building after each clinic.

#### **2.) UPCOMING SOCIAL EVENT: Weather permitting – Friday, Doubles Drop-In, July 3, 6:30 pm start**

**- NOTE: For safety, please bring your own lawn chair, drinks, snacks/food, plates and cutlery – when not playing, we will be sitting outdoors ☺**

- Tables will be set up outside – family members and members who have been playing regularly together can gather around them
- Maximum 8 players on the courts at one time; maximum 4 people in the lounge, socially distanced at one time
- Players will rotate in and out of the Club – in through the Entrance, out through the side door in the lounge. Please ensure the doors are locked and secure when you leave.

Looking forward to a SAFE, FUN restart!

#### **3.) TIME TO BOOK ANOTHER OUTDOOR CLEAN-UP**

- Anyone able to come and assist us with weeding and transporting green waste to Salish Soils, please contact Tamara Jacobsen at 604-740-1078 or [tkforsyth@gmail.com](mailto:tkforsyth@gmail.com). Thank you! (The District of Sechelt is asking us to 'keep up with clean up'. ☺)

*Thank you, Everyone!*

P.S. For a quick laugh, check out how another club handling their "No Ball Touching" enforcement:

[https://www.youtube.com/watch?v=RRE6kXAsBII&feature=emb\\_title](https://www.youtube.com/watch?v=RRE6kXAsBII&feature=emb_title)



June 22<sup>nd</sup> Restart  
 Changes Note: will change  
 if/when Sunshine Coast health  
 situation changes

**PREVENTATIVE & PROTECTIVE MEASURES (PPM)  
 FOR RE-OPENING THE CLUB FOR RECREATIONAL PLAY**

**1<sup>st</sup> - Each player must read and sign at least 1 PPM document, along with 1 'Release and Waiver' document, before playing.  
 Leave both signed documents beside Guest Book. Updated June 20, 2020.**

<p><b>On-Court management:</b></p>	<ul style="list-style-type: none"> <li>✓ Each player must use hand sanitizer upon entering the lounge.</li> <li>✓ Please bring your own sanitizing wipes. (Hand sanitizer and sanitizing wipes were bought through a donation. We will continue to buy hand sanitizer for the next little while.)</li> <li>✓ Each player must arrive ready to play; no changing clothes in the washroom.</li> <li>✓ Leave jackets, coats in entrance.</li> <li>✓ Use hand sanitizer on hands and 'leave-on' spray or sanitizing wipes on anything touched. Clean your way out, sanitizing everything you touched.</li> <li>✓ Outdoor shoes must be left at entrance door; change into court shoes at entrance.</li> <li>✓ Recommendation: each player uses his/her own tennis balls, clearly marked as their own. This is up to the players to decide their comfort level.</li> <li>✓ Ensure NO physical contact between players. Consider touching racquets rather than shaking hands.</li> </ul>
<p><b>Singles or Doubles?</b></p>	<ul style="list-style-type: none"> <li>✓ Singles and Doubles play allowed on both courts.</li> <li>✓ Maximum 8 people on the courts at a time; no spectators</li> </ul>
<p><b>Personal Sanitation</b></p>	<ul style="list-style-type: none"> <li>✓ Each player should carry their own hand sanitizer for use during their match.</li> <li>✓ Although each person is accountable for their own health, the safety of others is at risk also with Covid-19. Everyone should be tasked with monitoring others for signs &amp; symptoms. If you notice something concerning, talk directly to the member first, then contact a board member.</li> <li>✓ Do NOT come to play if you, or any member of your family/household is feeling unwell, or if you have been with people who have travelled within the last two weeks, or if you are with anyone with COVID-like symptoms. *Note: new symptoms, such as nausea, sneezing, exhaustion have been added to COVID recently.</li> </ul>

<b>Coaches</b>	<ul style="list-style-type: none"> <li>✓ Coaches must follow same safety protocols as everyone else.</li> <li>✓ Coaching permitted with maximum of 8 members taking lessons at a time.</li> <li>✓ No lessons booked during prime time.</li> <li>✓ Enforced minimum 2-metre physical distancing.</li> <li>✓ Coaches will be the only ones to touch the balls. They may roll the balls to the other end, but only the coach may physically pick up balls from the courts.</li> <li>✓ Coach may use basket of balls, but must rotate the balls every 4 days. *Note: since there is no conclusive evidence that the Coronavirus lives on any surface for longer than 3 days, you can do a 4-day rotation of the balls being used.*</li> <li>✓ Strict 'no touch' policy: no touching others, no touching others' racquets. Stay 2 metres apart.</li> <li>✓ Coach(es) will sanitize all surfaces touched by anyone during lessons following each lesson. Allow time between lessons to do this.</li> </ul>
<b>Events/Doodle</b>	<ul style="list-style-type: none"> <li>✓ Doodle is being re-activated.</li> </ul>
<b>Court Booking Procedures</b>	<ul style="list-style-type: none"> <li>✓ Book courts online as usual.</li> <li>✓ When booking, include all players' names.</li> <li>✓ Maximum 2 bookings per player per week.</li> <li>✓ Court booking time continue to be 1 hour and 15 minutes to allow for timely end of play, as well as time to 'clean your way out of the building'.</li> <li>✓ Do not arrive more than 5 minutes before your booked time. If you notice cars in the parking lot, please stay in your car until players have left the building.</li> </ul>
<b>Physical Facility Updates</b>	<ul style="list-style-type: none"> <li>✓ Men's and Women's washrooms remain closed.</li> <li>✓ All-user/disabled persons' washroom available, but only as absolutely necessary – not to be used for changing. If used, clean all touched surfaces with sanitizing wipes.</li> </ul>

I have read this document and agree to abide by these guidelines.

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Name – Printed

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Date

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Signature



## COMMUNITY INDOOR TENNIS

6000 Lighthouse Ave, Sechelt BC V0N 3A5  
www.srctennis.ca

### BOARD MEETING MINUTES

Tuesday, May 19, 2020

- 1) **Call to Order:** (COVID Note – meeting from homes with GoToMeeting)
  - a. Present: Gautam, Kyle, Colin, Laurie, Tamara
  - b. Regrets: Peter, Dave, Paul
  - c. Guests: Cameron Kuc
- 2) **Approve and Accept Agenda:** Gautam/Laurie: Accepted
- 3) **Approve and Accept Minutes from March 17, 2020:** Kyle/Gautam: Accepted
- 4) **Guest: Cameron Kuc**
  - a. How to help promote club – Cameron works with many organizations, which will soon include Tennis Canada; Cameron and Anne-Marie, his wife, are confident they can help with sponsorship for us.
  - b. Many have faced some extraordinary circumstances because of COVID; Vancouver residents aren't able to get as easily involved in tennis, as we are here. He believes that we can safely bring tennis players to the Coast during Phases 2 and 3.
  - c. Believes that the club should open some sponsorship opportunities – eg. Vancouver WhiteCaps = preparing for a full year of lock-down, but may have some opportunities for sponsorship; even during this time, possible to create a day-camp for U-10 and U-12 members and also bring in money to community:
    - i. would inspire young people to join
    - ii. believes that families could stay at B&B's
    - iii. has connections to mind-body programs for this as well
    - iv. also has connections to about 6-12 youth – putting 4 kids on the court at one time
    - v. would only ask kids from BC for 'safety's sake'
    - vi. could bring in up to \$1200-\$2400 for the programs
  - d. May also be able to work with SCR D to use public courts – liaise with them
  - e. Jacques and Darren Causen (level 3 coach) could coach these day camps; switch/share responsibilities.
  - f. Day camps will boost our finances
  - g. Day camps could also connect to Club to community, by offering yoga, paddling, etc. to youths' families while they are here – assist other local businesses
  - h. Partner with local service providers and businesses – eg. Brett Hennecky with Outdoor Canada = organize camps safely, facilitate outdoor hikes, etc. – ie. adding outdoor component to the camps
  - i. Raise awareness of our Club to businesses/organizations
  - j. This is also the one-year anniversary for Cameron's son, Luc, for playing tennis; Luc has already won junior championships; he comes out of our club – so Luc could be a great asset to promoting our club (similar to Madison Shoemaker)
  - k. Cameron would comfortably write BC Hydro to help support a promising young player; look for sponsors for Luc's continued success/career in tennis
  - l. If we're comfortable permitting Cameron to get started organizing day-camps for young players, only 4 on a court at one time, then he's ready to start this; ACTION - Cameron will summarize what he is suggesting and send to the board – we will discuss and vote next meeting.

## 5) Old Business:

- a. Remortgaging – Colin & Paul have discussed with the District of Sechelt, trying to move this forward; see below under Chair Report
- b. Fundraising – tabled
- c. Kyle: find anyone to assist with grants – no positive responses on this to date; ask members if anyone can assist
- d. Kyle: discuss with Karen and Karl benefits of using Doodle for Public Play next winter
- e. Tammy H. offered to assist with Doodle, when we start it up again
  - i. Doodle is another good place to ensure 'Preventative and Protective Measures' document is signed ahead of time
- f. Kyle: discussed with Anne E. setting regular time for monthly Newsletter = send out last week of the month (to tell 'what happened' and 'what's coming up')

## 6) Chair Report: Colin

- a. Refinancing
  - i. Our current 20-year lease was signed in 2006; it will expire May 2026. It includes provisions to extend the length of the lease for a mutually agreed upon term.
  - ii. Have had a discussion in the fall with Jo-Anne Frank about the lease; given that 6 years remain, she was not receptive that time. Colin then spoke with Ben Currie, the Chief Financial Officer. He is receptive to adding a one-page addendum to add another 20 years.
    1. We need a commitment with the District of Sechelt
    2. We need to 'book' a time to meet with Council. **ACTION:** Colin and Paul will contact District of Sechelt to get put onto their Council Agenda asap.
  - iii. We have an opportunity to obtain funding from the SCCU to refinance our long-term loans to two of our members. The interest rate offered is better than our current rate. While this is to our advantage, by obtaining a longer amortization period for the existing debt, our cash flow situation will improve overnight. We would like the extension at the earliest convenience, as the SCCU offer may be time limited.
  - iv. Goal: Obtain a one-page addendum to our existing lease to extend our lease period to be at least 3 years longer than the amortization period.
  - v. Benefits:
    1. A significant financial burden will be lifted from membership fees, which will allow the club to reduce fees, thus making it more accessible to the community to play tennis.
    2. Additional community programming will be available for public and school programs.
    3. Resources will be available to continue sponsoring community charity events, such as the Sunshine Coast Hospice Tournament and Fundraiser, that we have sponsored for the past two years. (This event has raised more than \$65,000 for Hospice at the two events we have sponsored to date.)
    4. Additional cash flow will enable the club to add outdoor courts that can be shared by the club and the public. Sechelt expressed an interest several years ago to repurpose the Hackett Park courts. This would provide an opportunity to keep public courts available. The club would maintain the courts, freeing the District resources from maintenance and service.
    5. Also looking into alternative businesses for refinancing
- b. Permissive Property Tax exemption application – ACTION: Colin
- c. Waivers and Preventative and Protective Safety Measures documents need to be signed once by each member = update this information in the next Newsletter
- d. Operations / Bylaw Manual updates – need an update on this; could ask Karin Tigges – will need time

- e. Telus Internet Update – 2 ½ hours on the phone with Telus today to discuss the greatly increased rate for us. As a result of phone call, we're back to \$65/month for 15-megabyte bandwidth internet; Laurie will monitor
- f. Talking points for DOS discussions – Colin sent info on this in email; would like to have a common message from the club to avoid any confusion of our intentions.

**7) Finance Report: L. Reid** (Cash Flow available upon request)

- a. Emailed Patrick Weiler about possible emergency funds for not-for-profit about 3 weeks ago; received a 'received email' in return, but nothing else since – we should go on the assumption that we don't qualify

**8) Membership Report: G. Rakhit**

- a. Elena, newest member, wishes to start playing; start membership June 1; ACTION – Gautam will let her know this
- b. \$4321 membership fees have come in

**9) Communications Report (Marketing, Media and Promotions): Kyle**

- a. Social media has been pretty quiet during this time
- b. Do we want a kiosk computer in lounge, now that we have internet? – Peter can donate a computer; Gautam has extra monitor – ACTION: Peter will take care of this when time is right = tabled for now, as we don't want many people touching a common computer
- c. May Newsletter went out; keep going with end of month
- d. Met with Cameron and Anne about promotions; hopeful about the summer academy = help drive the narrative about being a community resource
- e. Build on how Madison Shoemaker helped to showcase the club, and now how Luc Kuc is our newest shining star in tennis
- f. When we're able to open to additional members, look to bumping up membership with weekend passes/memberships to Vancouver tennis members (with strict guidelines)
- g. No out-of-town guests still, but we are accepting new members – pro-rated memberships for anyone who joins during the year
- h. Updated WordPress – a number of items have now asked for an old password – Colin will assist with this
- i. Internet access: we have a 15-megabyte site, so are we able to allow members access to the WiFi? linking personal phones to WiFi could be an asset

**10) Social Programs/Events/Tournaments Report:** As we are all continuing to physically distance due to COVID-19 = no report at this time; waiting for Phase 3 Reopening

**11) Tennis Programs/Liaison: T. Jacobsen**

- a. Coaching role – finding sub-committee: tabled
- b. No tennis programs/events at this time
- c. Jacques has not been on the Coast; has not started lessons to date
- d. Waivers and Preventative and Protective Measures documents – need more printouts at the club/create poster
- e. Responses from emailed 'check-in' regarding limited opening: Received 18 responses:
  - i. About half stated they'd like to start regular doubles again, as many of our players prefer doubles; the other half felt 'not yet', as physically distancing would be too difficult. Could allow certain days for unrestricted doubles/other days maintain status quo; June 1 could open it for doubles, but if infection rate increases, we will be closing it back down again in compliance with what the BC Restart states; get the narrative out to members that 'yes', we do have COVID on the S.Coast, but if we stick to our safety guidelines, we should be able to open a bit more
  - ii. Suggestion to shorten the booking times so that they do not overlap: ie. allow 7-10 minutes for people to sanitize and exit before next group arrives – change playing time

- to 1 hour and 15 minutes to respect others who are coming in to play; don't come early – come on time; ACTION – update the 'Preventative and Protective Measures' document and add to Newsletter; could create a poster as reminder
- iii. Can we start bringing in bags again? –Tamara waiting for response from Rosemary from Tennis BC.; in the meantime, stick with no personal bags, except paper bags for essential items
  - iv. Could re-open Doodle, but again book one hour-15-minute playing time in order to allow people to end play, sanitize and exit the building
  - v. A few of Rod's men's doubles 'Drop In' group have been playing singles and booking accordingly; they're asking to schedule "6" men ahead of time, two to sit in well-spaced chairs in the lounge and rotating in and out for singles, cleaning as they go = agreed
  - vi. The 5-man court-cleaning team resumed court cleaning this week, using the Zamboni instead of the blower; will do it every other Monday for the time being
  - vii. Suggestions also for members to bring their own wipes from now on; also suggest using the wipes to clean light switches and surfaces that might be touched (spray needs to sit for 5 minutes before being touched, so wipes are preferable)
  - viii. Other than one member stating that he, his wife and their doubles 'opponents' all agreed to share the balls, sanitizing their hands ahead of time and afterwards and felt 'safe' doing this, everyone else said they felt there was no need to relax any other guidelines, except allowing for doubles play – and there were opposing feelings about this
  - ix. <https://www2.gov.bc.ca/gov/content/safety/emergency-preparedness-response-recovery/covid-19-provincial-support/bc-restart-plan#transmission-low> = BC's Phase 2 Restart Plan

## **12) Operations and Maintenance Report: Peter**

- a. Regular check-ins at Club

13) **New Business:** none

14) **Adjournment:** 6:35 pm

15) **Next Meeting:** Tuesday, June 23, 5:00 pm (GoToMeeting); changed to June 16<sup>th</sup> to allow for updates for Phase 3 restart